



PMAI Wholesale Mall Operation Manual

First Edition

03/01/2004



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To make shopping at PMAI Wholesale Mall pleasant, we have prepared a categorized manual for your comfort. Please visit us with the understanding of the use of our Mall.

- 1 . User Registration.....Explanation on how to obtain your E-mail & Password. PMAI Wholesale Mall will require business information to be entered in order to establish your registration (Email & password).
- 2 . Log in..... Explanation on how to log in using your E-mail and Password.
- 3 . Customer Information...Business information entered (including shipping address), will be indicated. Detailed information on how to add credit card information for payment will be explained.
- 4 . Product Search.....Explanation on how to search for products efficiently.
- 5 . Order.....Series of ways to place your order will be explained.
- 6 . My Catalog.....Products previously ordered will automatically be saved in “My catalogue”. The function to make use of this will be explained.
- 7 . Shopping History.....Explanation on how to confirm products ordered previously.
- 8 . FAQ.....Explanation on how to search for answers on our frequently asked questions.
- 9 . CONTACT US..... Explanation on how to contact PMAI via E-mail.